

	<p>प्रधान आयुक्त सीमाशुल्क (सामान्य) का कार्यालय OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS (GENERAL) कार्मिक एवं स्थापना अनुभाग, नवीन सीमा शुल्क भवन, बलार्ड एस्टेट, मुंबई 400001- P&E Section, New Custom House, Ballard Estate, Mumbai- 400 001 (Tel: 022 - 2275 7738), Email id: p.estt-mum-cus- zone1@gov.in</p>	 आज़ादी का अमृत महोत्सव
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I/2987050/2025

04-06-2025

CIRCULAR No. 32

Subject: Conduct of Departmental Examination for confirmation of Direct Recruit Executive Assistant of Central Tax, Central Excise and Customs to be held from 02nd to 04th July 2025 -reg.

As intimated by the Assistant Director, NACIN, Patna with reference to letter F. No. NACIN/II/12/13/2024-Exam-O/o NACIN- Palasamudram the Departmental Examination for confirmation of Direct Recruit Executive Assistant of Central Tax, Central Excise and Customs to be held from **02nd to 04th July 2025.**

Detailed schedule is as under:

Paper	Subject	Duration	Date	Time	Pass Marks
Paper-I	Customs Law and Procedures (with books)	3 Hours	02.07.2025	10.00 hrs to 13.00 hrs	50/100
Paper-II	Goods & Services Tax Law and procedures (with books)	3 Hours	02.07.2025	14.00 hrs to 17.00 hrs	50/100
Paper-III	Computer Application and use of internet (theory and practical)	3 Hours	03.07.2025	10.00 hrs to 13.00 hrs	50/100
Paper-IV	Administration (with books except for conduct rules)	3 Hours	03.07.2025	14.00 hrs to 17.00 hrs	50/100
Paper-V	Economic and Commercial geography and general knowledge (without books)	3 Hours	04.07.2025	10.00 hrs to 13.00 hrs	50/100
Paper-VI	Hindi	3 Hours	04.07.2025	14.00 hrs to 17.00 hrs	50/100

ANNEXURE- 'C'

(Departmental Examination for confirmation of Direct Recruit Executive Assistant of Central Tax, Central Excise and Customs scheduled to be held from 02nd to 04th July, 2025)

01	Name of the Candidate	:	_____
02	Designation	:	_____
03	Date of appointment	:	_____
04	Paper(s) for which appearing	:	_____
05	Paper(s) in which passed during : last departmental examination (if passed, copy of such order be enclosed)	:	_____
06	Whether belonging to SC/ST (If yes, enclose copy)	:	_____
07	Present posting	:	_____
08	Date of Birth	:	_____
09	Contact No.	:	_____

UNDERTAKING

I, hereby declare that the particulars given above are true and in case any of the above said information is found to be incorrect, I shall be disqualified from the examination.

Date :	Signature of the candidate
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“CERTIFIED THAT THE ABOVE PARTICULARS HAVE BEEN VERFIED WITH THE SERVICE BOOK AND FOUND CORRECT”

CAO/ACAO/AO

Note: The report should be sent only after verification of the information given by the candidates with reference to their service book.
(In case of married women candidate, she may state her married name also, if changed after appointment in the department)